2017 – 2018 WORK YEAR CALENDAR

Work Year: Days **Payment Year** Dates of Work Year Paid Holidays Paid Non-Duty Days Non-Paid Non-Duty Days

HIGH SCHOOL PRINCIPAL										
= August 31st - July 31st										
=	7/24/2017 6/29/2018									
=			7							
=			2							
=			12							

т

м т

М

s

s

s

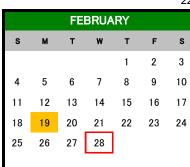
М т

Pay Day	= La	ast weel	k day ea	ach month	
Sick Days		=	12	see notes	below
Personal D	ays	=	4		

	AUGUS	ST					SEF	ртем	BER		
т	w	т	F	s	s	м	т	w	т	F	s
1	2	3	4	5						1	2
8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	17	18	19	20	21	22	23
29	30	31			24	25	26	27	28	29	30
				23							21
D	ECEME	BER					J/	ANUA	RY		
т	w	Т	F	S	s	м	т	W	т	F	S
			1	2		1	2	3	4	5	6
5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30	28	29	30	31			
				16							21
	APRI							MAY			
т	w	Т	F	S	S	м	т	w	т	F	S
3	4	5	6	7			1	2	3	4	5
10	11	12	13	14	6	7	8	9	10	11	12
17	18	19	20	21	13	14	15	16	17	18	19
24	25	26	27	28	20	21	22	23	24	25	26
					27	28	29	30	31		

OCTOBER										
s	м	т	w	т	F	s				
1	2	3	4	5	6	7				
8	9	10	11	12	13	14				
15	16	17	18	19	20	21				
22	23	24	25	26	27	28				
29	30	31								
						22				

T233A





JUNE и т F s 25 26

JULY											
s	M T W T F S										
						1					
2	3	4	5	6	7	8					
9	10	11	12	13	14	15					
16	17	18	19	20	21	22					
23	24	25	26	27	28	29					
30	31										

						6					
NOVEMBER											
SM TW TF											
			1	2	3	4					
5	6	7	8	9	10	11					
12	13	14	15	16	17	18					
19	20	21	22	23	24	25					
26	27	28	29	30							

MARCH											
s	м	S									
				1	2	3					
4	5	6	7	8	9	10					
11	12	13	14	15	16	17					
18	19	20	21	22	23	24					
25	26	27	28	29	30	31					
						17					

233-Day High School Principal

Pay for time worked outside of your contracted Work Year will be handled separately - please discuss with your supervisor

Reporting Period for Absences

Absences are reported from the 15th of the previous month to the 14th of the current month

Sick Leave

You accrue one sick day per month on the last day of each month

Sick leave hours can be used in 1/2 hour increments

Sick leave is not paid out at time of separation

Sick leave balances carry over from year-to-year and there is no maximum balance

Personal Leave

Full accrual given in September

You earn 2 personal leave days in August for 1st semester and 2 personal leave days in January for 2nd semester

Can be used in halfday or fullday increments

Unused hours roll into sick leave hours at the completion of your scheduled work year

Personal leave balances are not paid out at time of separation